

Free school meals

For new claims only.

You do not need to re-apply annually for free school meals if your child already receives them. Your claim will continue unless you have a change in circumstances.

Please use black ink and write in block capitals.

Your children may be entitled if you receive one of the following qualifying benefits:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related employment and support allowance (E.S.A.)
- Support under part VI of the Immigrations and Asylum Act 1999
- Guaranteed element of State Pension Credit
- Child Tax Credit (with no element of Working Tax Credit and a household income below £16,190)

Parent or carer details

The person receiving the benefit must complete the application.

Title:	Forename:	Surname:
Have you previously been known by another surname? If yes, what is that name? (This will help us search on benefits systems)		
Address:		
	Postcode:	
Parent or carer's date of birth: Dd/mm/yyyy	Telephone:	
Mobile phone number:		
Email address:		
National Insurance or National Asylum Support Services Reference Number: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Relationship to children named on this claim:		

Free School Meals are available for any eligible child who attends a maintained school on a full-time basis. This includes nursery children who attend full days and also school sixth form students.

If you have a child starting school for the first time and you already receive free school meals for other children, you will need to complete a new application for the additional child. You must apply to the local authority where your children go to school.

Children's details

Please list the details of all children requiring free school meals.

Surname	Forename	Date of birth Dd/mm/yyyy	Child's school	Office use only	
				Start	Expiry

Parent/carer declaration

- I understand that my entitlement to Free School Meals will continue only for as long as I receive one of the qualifying benefits and I agree to inform you immediately if my benefit or tax credit entitlement changes, or if I change my address.
- I agree that the information given on this form is to the best of my knowledge and belief correct, and I give permission for Newcastle City Council to check my eligibility status with the relevant benefit providers.

Signed:	Date:
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We will write to tell you the outcome of your application and what date your child's free school meals will start. We will also let the school know. Successful claims will start from the date we received your application or the date handed in at a school, providing we can confirm proof of benefit.

For more information or to apply online go to www.newcastle.gov.uk/freeschoolmeals

Return this form to:
Admissions and Information Service
Newcastle City Council
Room 225 Civic Centre
Newcastle upon Tyne
NE1 8QH

Office use only	
Initials	
Hub check	Yes / No
Date	

If you have any questions about this form, please email us at admissions.information@newcastle.gov.uk or phone us on 0191 278 7878