



5<sup>th</sup> January 2020

Dear Parents and Carers,

Many thanks to those who have completed their Keyworker application form and to you all for your patience and understanding in these unprecedented times.

In order to comply with current government and union guidance and social distancing protocols, we will be offering Key Worker provision in 2 phases.

**Phase 1** – Keyworker provision will be offered with priority to those families with 2 Keyworker parents/carers or single parent Key Workers. Those being offered a place in Phase 1 will be able to attend school from tomorrow, Wednesday 6<sup>th</sup> January and will be contacted directly today with further information.

**Phase 2** – For all other applications we will do our utmost to offer provision to as many families as possible however, this will be dependent on the volume of applications received. We will be reviewing numbers again tomorrow and will be contacting parents directly if we are able to offer a place in school.

**Please may we request that you do not attend school tomorrow unless you have received a direct offer of a Key Worker place from ourselves.**

We thank you all for your cooperation,

Yours sincerely,

Mr Matt Ward  
Head Teacher

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